

## The 4 Pillars of a Solid Financial Plan

The future is brighter with a financial plan in place, and every good plan has these four essential parts.



When you have a financial plan, saving for tomorrow doesn't interfere with living today. When every dollar earned is another step toward achieving your goals, the daily grind is a daily win. Having a financial plan is like the difference between being dropped in the woods with nothing or getting dropped in the woods with a map, compass and supplies. When you have the right tools to get where you want to go, you can enjoy the journey along the way. While you could build a financial plan on your own, it's often easier to tap into the expertise of a financial advisor to help you along the way. Your advisor will get to know you and your goals and help you build a plan so you can pay for all the things you want to do in life. But what does a solid financial plan look like? It all starts with four essential pillars:

“A financial plan means the difference between being dropped in the woods with nothing or having a map, compass, and supplies.”

### 1 UNDERSTAND YOUR CASH FLOW

How much money comes in and goes out the door every month? What you spend and what you earn is your cash flow, and you want your cash flow to be positive. That way you can pay for what's important to you now while also saving for all the things you want to do in the future.

### 2 STREAMLINE DEBT REPAYMENTS

Carrying debt is like swimming upstream – it slows you down. You and your financial advisor will carve out space in the budget to strategically prioritize debt and maybe even help dissolve it ahead of schedule. The sooner you're swimming with the current, the easier it gets.

### 3 SAFEGUARD TODAY AND TOMORROW

Planning isn't just setting goals and saving money. It's also about foreseeing life's ups and downs and preparing for both. Protecting your assets and your income-earning ability breeds confidence that you'll reach your goals no matter what. You won't have to worry about "what ifs" derailing your plan.

### 4 SET SAVING AND INVESTING GOALS

Perhaps paying for your children's education is an important goal for you. Maybe it's making memories on family vacations. A financial advisor knows dollars and cents, but they are also good listeners. Whatever you want to do in life, your advisor will help you set aside money to grow your savings over time so you can afford some of these big-ticket items.

Now, let's take a closer look at each pillar of a financial plan, as well as a few money-management tips that you can put into practice today.

## 1

### UNDERSTAND YOUR CASH FLOW

As a first step, you need to know what you're working with, especially if you happen to find yourself asking, "Where did all my money go?" at the end of every month. You and your advisor will take a closer look at your cash flow, or the movement of money into and out of your accounts, to pinpoint areas for improvement. While there's only so much you can do to boost your monthly income, you can immediately fine-tune your spending. Start by sorting your spending into two broad categories: committed and discretionary expenses.



Here's a typical budget breakdown:



#### COMMITTED EXPENSES

These are the necessities that you plan to pay or need to pay every single month. They are your fixed expenses and make up the bulk of your monthly budget (about 80 percent).

#### DISCRETIONARY EXPENSES

This includes restaurants, the latest gadgets and nights out on the town – everything that makes life fun (about 20 percent of your budget).

## 2

### SAFEGUARD TODAY AND TOMORROW

Hitting goals on schedule depends on steady, reliable income – but life, as we all know, is unpredictable. You insure your car or home, but your greatest asset is you and your ability to earn a paycheck for the rest of your career. An injury or disability could limit your income potential, but it doesn't have to. By purchasing the right mix of insurance policies, your life may change, but your plan won't. Here are the main policy types you'll want to consider:



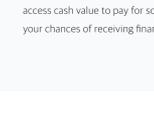
#### HEALTH INSURANCE

If you work full time, you're likely receiving some health insurance benefits through your workplace. Medications and treatment can be expensive, which means health insurance is a top priority to help manage those expenses. Be sure to examine your health insurance policy through work to make sure your coverage matches your needs. You can always purchase health coverage in the open market if you aren't covered or need additional coverage.



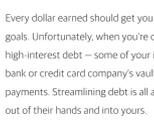
#### PROPERTY AND CASUALTY INSURANCE

This essentially protects everything you own, from the roof over your head to the car you take to work each day. If a tree falls on your house or you get into a fender-bender, the insurance company will cut you a check to replace them. It will also protect you in case you are found legally liable for an accident that injures another person or damages property. The benefit may also cover the other person's medical bills, lost wages, legal fees, and pain and suffering. It also covers you in case you are injured by someone who doesn't have proper coverage.



#### DISABILITY INCOME INSURANCE

This kind of insurance pays a benefit when you get sick or injured and will replace a portion of lost income when you can't work. You'll typically receive disability benefits through your employer but dig into those details to ensure your short- and long-term disability benefits align with your goals. Your policy's benefit may not be enough to cover your income needs (would you insure your home enough to only get 50 percent of its value if it burns down?). If coverage through work isn't quite enough, you can easily purchase additional coverage.



#### LIFE INSURANCE

If you have people who depend on you financially, life insurance is an essential part of the plan. This protects your family if you die prematurely, and the benefit that's paid to your family will help cover their expenses when they can no longer depend on your income. A term policy is an inexpensive way to maximize coverage within a specified window of time, while a permanent life insurance policy covers you for life and has additional benefits that can become a key part of your financial plan during your life.

### THERE'S A WHOLE LOT MORE TO LIFE INSURANCE

Permanent life insurance policies have a few added features that provide additional value beyond a term life insurance policy. Here are a few:

- Guaranteed Growth and Tax Advantages.** Your death benefit is tax free, but your policy's cash value also grows in a tax-advantaged way. What's more, cash value in a whole life policy (a kind of permanent life insurance) is guaranteed to never decline. Dividends paid by insurers, though not guaranteed, can help cash value grow even faster.
- Locked-in Insurability.** You can generally buy more insurance without having to go through another medical exam. That's why it's a good idea to buy a policy when you're young and healthy to lock in lower premiums.
- College Expenses.** Life insurance policies don't get factored into financial aid calculations. You could access cash value to pay for school without hurting your chances of receiving financial aid.
- Flexible Retirement Funds.** If you no longer need the death benefit in retirement, you can convert your policy into an annuity to supplement other sources of guaranteed income in retirement such, such as Social Security or a pension. You can also access your cash value in down markets to generate tax-efficient income, rather than selling investments at depressed prices.
- Legacy.** Because permanent life insurance will pay a death benefit when you die, you can leave something behind for your loved ones.
- Long-term Care.** Many permanent life insurance policies allow you to access your death benefit to pay for long-term care expenses. You may need to purchase an additional rider for long-term care benefits.

## 3

### STREAMLINE DEBT REPAYMENTS

Every dollar earned should get you closer to achieving your goals. Unfortunately, when you're carrying debt – especially high-interest debt – some of your income flows directly into a bank or credit card company's vault in the form of interest payments. Streamlining debt is all about getting your money out of their hands and into yours.

“Getting out of debt is all about getting your money out of your creditor's hands and into yours.”

- High-interest credit cards come first.** Credit cards make spending easy, but easy money comes at a cost. Let's say you have \$5,000 outstanding on a card that charges 15 percent interest. If you make the minimum payment each month (typically about 2 percent of the balance), it'll take 16 years to pay it all. What's worse, that \$5,000 borrowed ends up costing \$9,000 to repay when you factor in interest charges – ouch. That's why credit card debt should be first to go. Start with the account that's charging the highest interest rate, then move onto the next highest rate until all the credit card debt is gone.
- Non-deductible debt comes next.** Once the credit card debt is gone, focus on all the debt that doesn't benefit you at tax time. Interest paid on car loans and personal loans can't be deducted, so paying these off will save you interest expenses over the long run.
- The rest of your debt comes last.** Interest on mortgages, home equity loans and some student loans may be deducted at tax time – that's why these are examples of "good" debt. While these need to be paid off, of course, there's really no reason to accelerate payments. Instead, you may want to use those funds for your other financial goals.

## 4

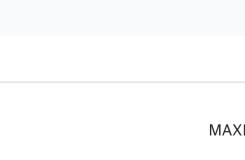
### SAVE AND INVEST

Now it's time to think big and bold... like, lifetime bucket-list-bid. Retiring by age 60, scaling Mt. Everest, buying a boat, starting your own business, buying that Victorian house at the corresponding big price tag, but that's why a key pillar in financial planning involves investing your money to grow it over time.

You don't need to be a Wall Street guru to put your money to work in the markets either. In fact, the recipe for growing your wealth is incredibly simple: time with a dash of consistency. But just like paying down debt, you'll want to prioritize saving and investing to get you on the right track. Here's how:

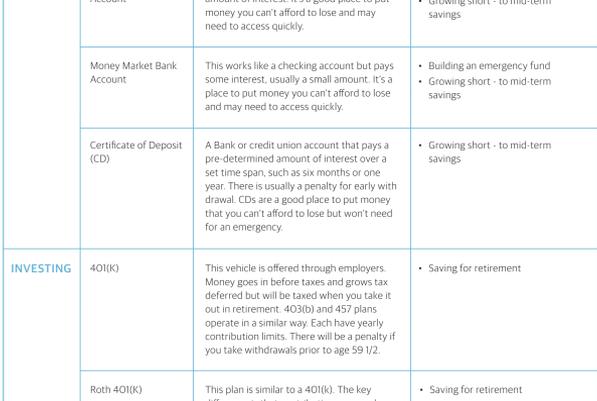
- Establish your emergency fund.** Your first task is to build an ample emergency savings stash that can be easily accessed if something happens. It's generally a good idea to have enough to cover six months of expenses in this account. This will prevent you from charging an emergency expense to a credit card, or worse, tapping into retirement savings.
- Contribute to your retirement savings.** Make sure you are contributing to your employer plan, typically, that's a 401(k). Make sure you are taking full advantage of any matching funds your company provides. If your company matches all contributions up to 5 percent of your salary, make sure you are contributing at least 5 percent from each paycheck – it's free money. Also, don't forget to increase your contributions when you get a bonus or raise! If your employer doesn't offer a 401(k) match, you should consider opening a Roth IRA or a traditional IRA.
- Further save to reach your goals.** Start saving for a car or a down payment on a house. Or, open your own Roth IRA for tax diversity with retirement savings. Depending on your timeline, there's a strategy to fit it.
- Save for college.** An education can go a long way, and if your family is growing it might be a good time to tuck some money into a 529 plan, which is a tax-advantaged way to pay for education expenses at all levels (you can only use \$10,000 a year to cover education costs from kindergarten through 12th grade).
- Maximize your money.** Diversifying where you store wealth is key to maximizing growth and tax efficiency in retirement, because every type of account has strengths and weaknesses depending on what you're saving for. [Check out this handy chart](#). Some accounts are better for long-term goals while others are better suited for short-term goals. Again, a financial advisor can help you think strategically about how much and which saving and investment vehicles you should use to reach your goals.

### LET'S LOOK AT AN EXAMPLE: MEET BRIANNA



Brianna is 25 years old, single and building a career in advertising. Just a few years ago she was cramming for finals, now, she's thinking about promotions, saving for retirement, getting married, buying a home – the whole nine yards. She realized her financial picture was growing far more complex than it was when she lived on campus, so she sought out a financial professional to help her build a plan. They worked together to develop a comprehensive plan built upon the four pillars mentioned above. Here's a look at how it all comes together for someone her age.

#### CASH FLOW



#### THE BRIANNA'S PRIORITIES

Brianna, along with her financial advisor, built a budget that's tilted toward eliminating debt, establishing a safety net and saving for retirement.

- Eliminating Debt.** You'll notice that a large portion of her income (roughly 16 percent) is going toward paying her credit card and student loan debt. Her advisor recommends rolling her credit debt into a provider offering a 0 percent interest introductory rate. Brianna rolled that debt over and is now paying nearly twice the minimum payment to eliminate her debt sooner and within the promotional window. Given her age, the sooner she can cut out high-interest debt, the sooner she can save more in tax-advantaged accounts and take advantage of decades of compound growth – which is when you earn interest on top of interest. Paying her credit card ahead of schedule will save her \$4,000 in lifetime interest charges. If she invests that \$4,000, it could grow to \$60,000 by the time Brianna is ready to retire (given a rather conservative 7 percent average annual return).
- Establishing a safety net.** Brianna's advisor also recommends she purchase an individual disability income insurance policy to protect her financially if she gets hurt or sick at some point in her career. Given her income and goals, Brianna's coverage through work wasn't enough. Her advisor also encouraged her to put space in the budget to build her emergency cash cushion to six months of expenses...
- Saving.** Brianna has a pretty good start with \$9,000 in her 401(k) plan, but for added tax diversity her advisor recommended she open a Roth IRA, which receives a different kind of tax treatment in retirement (she'll pay income tax on her contributions, but her earnings and withdrawals in retirement will be tax-free). This will afford Brianna more tax flexibility in retirement. Brianna is still left with \$800 for entertainment each month once all her priorities are taken care of. This is important, because if you take all the fun out of life to adhere to a strict plan, you're going to feel deprived. Ultimately, that's going to make it harder to stick with it. So, make sure your plan includes the things you really enjoy.

## LET'S TALK

You've now walked through the key financial planning steps on paper, and perhaps there are a few things you want to try out in your budget today. Reach out to your financial professional. They'll help you apply these techniques to your real-world finances, so you can do all the things you want now, and years from now.