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**Law School Financial Aid Office** • South Hall, Suite 2200 • 701 S. State St.  
Ann Arbor, MI 48109-3091 • tel: 734-764-5289 • fax: 734-763-7761 • email: [lawfinaid@umich.edu](mailto:lawfinaid@umich.edu)  
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## PROOF OF U.S. CITIZENSHIP 2022–2023

**This information is required to process your application for financial aid for the 2022-2023 academic year.** Complete this form and return it to the appropriate financial aid office above within **30 days**. *All submitted information must include the student's U-M ID number.*

Student's Name: Last

First

M.I.

U-M ID Number (eight digits)

U-M School/College

On your Free Application for Federal Student Aid (FAFSA), your citizenship status could not be confirmed in a match with the social security administration database. In order for you to receive federal student aid, you must confirm that you are a U.S. citizen.

### CAN YOU APPEAR IN PERSON? YES.

To confirm your U.S. citizenship, provide evidence of one of the documents listed below to the appropriate financial aid office (see contact information above). **Do not send originals in the mail.**

Your birth certificate, showing that you were born in the United States (includes Puerto Rico, Guam, the U.S. Virgin Islands, American Samoa, Swain's Island, or the Northern Mariana Islands)

A valid U.S. passport

A Certificate of Citizenship (N-560 or N-561) issued by the USCIS, showing your name, the application number, the certificate number, and the date of issuance. This certificate is issued to individuals who derive U.S. citizenship through a parent

A Certificate of Naturalization (N-550 or N-570) issued by the USCIS, showing:

- Your name
- The petition number
- The certificate number
- The USCIS Alien Registration Number
- The name of the court where the naturalization occurred
- The date of naturalization

This certificate is issued through a federal or state court, or through administrative naturalization after December 1990 to those who are individually naturalized.

Form FS-240 (Consular Report of Birth Abroad of a Citizen of the United States of America)

Form FS-545 (Certificate of Birth—Foreign Service Post)

Form DS-1350 (Certification of Report of Birth)

USCIS Form G-639 (Freedom of Information/Privacy Act Request)

**Note:** Although some of the documents listed above indicate that they should not be photocopied, the U.S. Citizenship and Immigration Services (USCIS) has confirmed that they may be photocopied if the copy is for lawful purposes. Staff in the Office of Financial Aid will make any needed copies.

– Office use only –

Received in the office of financial aid by:

Date:

**CAN YOU APPEAR IN PERSON? NO.**

If the student is unable to appear in person at The University of Michigan-Ann Arbor campus to verify his or her identity, the student must provide to the institution:

- A. A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as, but not limited to, a driver's license, other state-issued ID, or passport (Note: a U-M student ID is not a valid form of ID); AND
- B. One of the documents from the list on page 1; AND
- C. The original statement of certification provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

I certify that I, \_\_\_\_\_, am the individual (print full student name) signing this statement, and I am providing a copy of my documents along with a copy of a valid government-issued photo identification card bearing my portrait (or likeness). I certify that the attached documents and government-issued photo ID are the true, exact, and complete copies of the originals issued to me.

**(Please note:** a driver's license or state-issued ID is required; please do not only submit a copy of your passport as that would be insufficient).

I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for repayment of any funds received on the basis of the information and documents provided.

**LIST OF ATTACHED DOCUMENTS**

Documents required	Name of Document attached	Expiration date
Government-issued photo ID		
Citizenship and/or immigration document(s)		

**A NOTARY SIGNATURE AND SEAL IS REQUIRED. (IF YOUR NOTARY REQUIRES A DIFFERENT FORM, PLEASE ALSO ATTACH THAT WITH YOUR MATERIALS.)**

\_\_\_\_\_  
Student Signature (handwritten signature is required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
U-M ID

*(Notary signature/seal required. Notaries can often be found at local banks, credit unions, insurance agencies, or shipping stores. Certification may vary by state).*

**NOTARY CERTIFICATE OF ACKNOWLEDGMENT**

*(Notary signature/seal required if student is not providing information in person. Notaries can often be found at local banks, credit unions, insurance agencies or shipping stores. Certification may vary by state)*

State of: \_\_\_\_\_ City/County of: \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_  
Date Notary's name

personally appeared, \_\_\_\_\_ and proved to me  
Printed name of signer

on the basis of satisfactory evidence of identification \_\_\_\_\_  
Type of unexpired government-issued photo ID provided

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

My commission expires on \_\_\_\_\_

(Seal)