

OFFICE OF FINANCIAL AID  **UNIVERSITY OF MICHIGAN**

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Proof of U.S. Citizenship 2018-2019

This information is required to process your application for financial aid for Fall/Winter 2018-2019.

Complete this form and return it to the appropriate financial aid office above within **30 days**.

All submitted information must include the student's UMID number.

Student's Name: Last First M.I. UMID Number (8 digits) Email Address U-M School/College

On your Free Application for Federal Student Aid (FAFSA), you reported that you are a U.S. citizen. Your U.S. citizenship status could not be confirmed in a match with the Social Security Administration database. In order for you to receive federal student aid, you must confirm that you are a U.S. citizen. **To confirm your U.S. citizenship, provide evidence of one of the documents listed below, to the appropriate financial aid office (see contact information above). Do not send originals in the mail. Please bring your original document to our office (see p. 2 for instructions if you cannot visit our office in person).**

Note: Although some of the documents listed below indicate that they should not be photocopied, the U.S. Citizenship and Immigration Services (USCIS) has confirmed that they may be photocopied if the copy is for lawful purposes. Staff in the Office of Financial Aid will make any needed copies.

- Your birth certificate, showing that you were born in the United States (includes Puerto Rico, Guam, the U.S. Virgin Islands, American Samoa, Swain's Island, or the Northern Mariana Islands)
- A valid U.S. passport
- A Certificate of Citizenship (N-560 or N-561) issued by the USCIS, showing your name, the application number, the certificate number, and the date of issuance. This certificate is issued to individuals who derive U.S. citizenship through a parent.
- A Certificate of Naturalization (N-550 or N-570) issued by the USCIS, showing your name and the petition number, the certificate number, the USCIS Alien Registration Number, the name of the court where the naturalization occurred, and the date of naturalization. This certificate is issued through a federal or state court, or through administrative naturalization after December 1990 to those who are individually naturalized.
- Form FS-240 (Consular Report of Birth Abroad of a Citizen of the United States of America)
- Form FS-545 (Certificate of Birth—Foreign Service Post)
- Form DS-1350 (Certification of Report of Birth)
- USCIS Form G-639 (Freedom of Information/Privacy Act Request)

— OFFICE USE ONLY —
RECEIVED IN THE OFFICE OF FINANCIAL AID BY:
DATE

See p. 2 for directions for submitting this information when you cannot visit our office in person.

CERTIFICATION OF TRUE, EXACT AND COMPLETE COPY OF ORIGINAL DOCUMENTS

ONLY COMPLETE THIS SECTION IF YOU ARE SUBMITTING A COPY AND NOT VISITING OUR OFFICE IN PERSON.

A NOTARY SIGNATURE AND SEAL IS REQUIRED. (If your notary requires a different form, please also attach that with your materials)
(Notaries can often be found at local banks, credit unions, insurance agencies or shipping stores. Online searches are also available. Some charge fees.)

I certify that I, _____, am the individual (print full student name) signing this statement, and **am providing a copy of my documents along with a copy of a valid government-issued photo identification card bearing my portrait (or likeness).** I certify that the attached documents and government-issued photo ID are the true, exact, and complete copies of the originals issued to me.

I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for repayment of any funds received on the basis of the information and documents provided.

LIST OF ATTACHED DOCUMENTS

NAME OF VALID PHOTO ID	EXPIRATION DATE	ISSUING AUTHORITY
Drivers License or State ID (required)		

NAME OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S)	EXPIRATION DATE (IF ANY) OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S)

* _____ DATE
 _____ STUDENT SIGNATURE
**Sign in the presence of a notary public*

NOTARY CERTIFICATE OF ACKNOWLEDGEMENT

State of _____ County of _____ (SEAL)

On _____, before me, _____
DATE NOTARY

_____ SIGNERS
personally appeared, personally known to me or proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument

WITNESS my hand and official seal

_____ (seal)
NOTARY SIGNATURE

My Commission Expires: _____
DATE