

CDB New Student Checklist

Task	Anticipated Completion Date	Completion Date
1. Successfully pass the Preliminary Exam Checkpoint 1.	Summer between your first and second year of the program.	
2. Form a Dissertation Committee.	Winter term of your second year.	
3. Successfully pass the Preliminary Exam Checkpoint 2.	First Dissertation Committee	
4. Meet with your Dissertation Committee	At least once a year	
5. Fill out and maintain an IDP with your faculty advisor in preparation for each thesis committee meeting.	Prior to each thesis committee meeting	
6. Participate in annual one-on-one meeting with the graduate program chair.	Summer or Fall term	
7. Take part in opportunities for engagement with fellow scientists and career development [e.g. lunch with seminar speakers, serving on departmental committees, programs of the Office of Graduate and Postdoctoral Studies. https://ogps.med.umich.edu/resources/cpd/ a. Attend and actively participate in the annual department retreat.	Fall, Winter, Spring, Summer	
8. Register for, attend, and actively participate in CDB 801 (CDB Student Seminar).	Fall and Winter term	
9. Serve as a GSI for one CDB course.	TBD by the Graduate Committee and Mentor	
10. Register for eRA Commons ID and set up eRA Commons Personal Profile.	Fall of first year of the program.	