

**Medical Education Scholars Program  
Key Dates and Attendance Policy  
2023-2024 Cohort**

Building a community of practice for emerging leaders in medical education is a central goal of MESP. MESP offers a supportive and collegial environment for junior faculty and fellows to build skills in the Program’s target areas and to develop and execute their Individual Project. In order to cultivate this environment, participants must be present and prepared to contribute. At the same time, we are sensitive to the many commitments MESP participants balance, including training, clinical care, family responsibilities, and professional leadership roles. In order to help you plan your MESP year, below are key dates for our program. These include start and end dates, mandatory program events, and vacation days. At the bottom of the form, we outline the Program’s expectations for attendance and ask you to commit to adhering to this policy. If you have any questions, please reach out to MESP Director Dr. Caren Stalburg ([ahvinson@umich.edu](mailto:ahvinson@umich.edu)).

**Key Dates for MESP 2023-2024:**

- Oct 10, 2023 – Course begins
- Nov 21, 2023 – No class (Thanksgiving)
- Dec 19, 2023 – No class (Winter Break)
- Dec 26, 2023 – No class (Winter Break)
- Jan 2, 2024 – No class (Winter Break)
- Jan 9, 2024 – No class (Winter Break)
- Feb 27, 2024 – No class (UM Spring Break)
- March 26, 2024 – No class (AAPS Spring Break)
- June 4, 2024 – Hiss Lecture and MESP Research Symposium; Course ends

**Attendance Expectations and Applicant Attestation:**

While bearing in mind that periodic clinical and personal circumstances arise that limit participants’ ability to attend sessions, we expect that individuals who are admitted to MESP miss no more than two sessions during the 2023-2024 academic year. If you need to request an accommodation for personal or professional reasons, please contact the program after admissions decisions have been released.

By signing below, you acknowledge this attendance policy and affirm that you will adhere to it.

\_\_\_\_\_  
Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Printed Name