**Volunteer Meeting**

**Week prior to event and a refresher 15-30 minutes prior to start of event**

**Review:**

* Laminated Quick Review sheet will be located at each work station briefing volunteers of:
  + steps that take place when a participant drops off medication
  + what is/is not accepted
  + what opioids we are trying to get exact counts for on the research questionnaire
* The voluntary research questionnaire form
* Remind volunteers about the laws-
  + Participants, not volunteers, are allowed to open medication
  + Participants, not volunteers, are allowed to dispose of medications in the drop box
  + Volunteers can touch the bottles once they are emptied to help cross off personal information