**Volunteer Meeting**

**Week prior to event and a refresher 15-30 minutes prior to start of event**

**Review:**

* Laminated Quick Review sheet will be located at each work station briefing volunteers of:
	+ steps that take place when a participant drops off medication
	+ what is/is not accepted
	+ what opioids we are trying to get exact counts for on the research questionnaire
* The voluntary research questionnaire form
* Remind volunteers about the laws-
	+ Participants, not volunteers, are allowed to open medication
	+ Participants, not volunteers, are allowed to dispose of medications in the drop box
	+ Volunteers can touch the bottles once they are emptied to help cross off personal information