**MICROBIOLOGY & IMMUNOLOGY DOCTORAL STUDENT/COMMITTEE
EVALUATION FORM**

 **(fillable Word document is at** [www.med.umich.edu/microbio/doc/MIStudCommEvalForm.doc](http://www.med.umich.edu/microbio/doc/MIStudCommEvalForm.doc))

**Please *discuss* and return original to student, who will give it to Heidi Thompson.**

Student name (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee member name (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prepared by: ☐ Student ☐ Mentor ☐ Committee member (double click or right click to check ☐)

Year of matriculation: \_\_\_\_\_\_

Anticipated date of graduation: \_\_\_\_\_\_\_

This report covers the period from: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place an “X” in the box that best describes the student’s overall performance.  Performance details should be elaborated on the next page and discussed with the student.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Excellent | Satisfactory | Unsatisfactory | Unable to comment |
| Productivity |  |  |  |  |
| Effort |  |  |  |  |
| Technical ability contributions to project |  |  |  |  |
| Contributions to opening and maintaining communication |  |  |  |  |
| Intellectual contribution to the project |  |  |  |  |
| Reads and comprehends the literature |  |  |  |  |
| Contributions to discussion of work by other colleagues |  |  |  |  |
| Knowledge of project |  |  |  |  |
| Personal initiative |  |  |  |  |
| Creativity |  |  |  |  |
| Presentation skills:  Written |  |  |  |  |
| Presentation skills: Oral |  |  |  |  |
| Progress towards long term career goals |  |  |  |  |

**Please specify areas and strategies for improvement, based on the assessment above:**

**Were goals from the previous year met? Please explain:**

**List concrete goals for the next year to advance towards degree completion:**

**Student comments on evaluation (or mentor comments if this is a student self-evaluation):**

**Overall summary – should be supported by all evaluation details listed above.**

|  |  |
| --- | --- |
| **Performance Levels** | **Performance Level Descriptions** (double click or right click to check ☐) |
| Ready to defend ☐ | * Has accomplished a scholarly body of work and program milestones for degree
 |
| Excellent  ☐ | * Exceeds expectations; notable performer, competent in chosen field
* Work is thorough and accurate; Accountable for own outcomes
* Willing to go beyond the norm to contribute to the project at the practical and theoretical levels
* Professional and interactive
 |
| Satisfactory  ☐ | * Meets expectations; may have areas for improvement, but overall, student is showing expected intellectual and scientific progress
 |
| Unsatisfactory  ☐ | * Has multiple areas that require remediation and has not met expectations for intellectual or scientific progress
 |

Student Date

Doctoral Committee Chair or Member Date
(Student’s signature denotes that the evaluation was reviewed with the faculty member and is not necessarily concurrence with the evaluation [if this is a faculty member’s evaluation]).