EXPECTATIONS OF CMB FACULTY

As CMB is an interdisciplinary program with faculty in departments all over the university, the program aims to provide a collaborative environment in which faculty are highly involved in program activities. Involvement is critical not only to community, but also to exposing students to a broad range of research.

Expectations of Faculty Once Affiliated with CMB:

I. ATTENDANCE

- Minimum annual attendance – please attend at least 3 of these events per academic year:
  1. Fall Retreat
     October
  2. Holiday Party
     December
  3. PIBS Interviews/CMB Recruitment Events
     Late Jan/Early Feb
    This event is “all hands on deck” – please plan to attend if able
  4. Spring Symposium (poster session)
     May
  5. Welcome Picnic
     August

- At least 1 Diversity, Equity & Inclusion (DEI) Event or Training Per Academic Year
  Visit the DEI or Events page on the CMB website, or email CMB-DEI-Task-Force@umich.edu for more details about upcoming opportunities.

- Attendance at CMB 850 (faculty sign up for 1-2 seminars per Fall and Winter semester)
  The discussion and Q&A at seminars is central to the training environment, so we expect that faculty will not only attend, but provide feedback and ask questions to stimulate conversation.

II. PROGRAM/COMMITTEE SERVICE

- It is expected that you agree to serve in these capacities when asked by a student or CMB Leadership.
  - Prelim exam committees
  - Dissertation committees

Please also volunteer to take leadership roles where possible. This may include membership in a faculty committee, advising a student committee, or helping coordinate a CMB event or training session. Visit the Faculty Involvement page or “Faculty Handbook” for more information.

III. RESPONSIVENESS AND COMMUNICATION

- Timely Submission of Information (i.e. within 3-5 days) when requested by CMB leadership/the CMB office (e.g. requests for information - training grant, funding, website profile, etc.)

- Communicate Updates to CMB - e.g. if you are leaving the university or would like to unaffiliate with CMB, if your website information is no longer accurate, your job title has changed, etc.

Indication of Acknowledgement:

“I have read thoroughly the expectations above, clarified points of confusion, and am in agreement.”

_________________________                  ______________
Signature                                                                                     Date