**CMB SEMESTER REPORT –**

**Pre-Candidate, Fall Semester**

*(Due: Week Before December Holiday Break)*

*Mentors should fill out as many fields as possible, collect feedback from the prelim committee, and then meet with the student to go over feedback and fill in the remaining information.*

**BASIC INFO**

**Student Name: Mentor Name:**

**Student is an MSTP student**: [ ]  Yes (CMBIOL 599) [ ]  No (CMBIOL 990)

**One-Sentence Summary of Research Project:**

**GRADES**

**Grade entered in Wolverine Access** (circle): (Non-MSTP) [ ]  Satisfactory (S) [ ]  Unsatisfactory (U)

 *E.g. A, A-, B, C …* (MSTP only) Letter Grade:

**For this semester, please confirm that you entered this student’s grade into Wolverine Access:**

[ ]  Yes

[ ]  I am having some trouble and need assistance *(Note, admins cannot enter grades for mentors – but can help troubleshoot the issue/get the Registrar’s Office to assist)*

[ ]  I have some concerns and would like to discuss with CMB leadership first (e.g. remediation, etc.)

**RESEARCH PROGRESS AND PRELIM READINESS**

**Time put into the laboratory work:**

[ ]  Extensive [ ]  Adequate [ ]  Little

**Intellectual interest in the project:**

[ ]  Extensive [ ]  Adequate [ ]  Little

**Student’s capacity to grasp the appropriate concepts and follow the analytical transition between concept and experimental design:**

[ ]  Good [ ]  Average [ ]  Poor

**Please rank the student’s intellectual input into the experimental design:**

 Total passivity with 1 2 3 4 5 A very high amount of

 all input from advisor [ ]  [ ]  [ ]  [ ]  [ ]  input by the student

**CMB SEMESTER REPORT – CONTINUED**

**Pre-Candidate, Fall Semester**

**Please provide a few paragraphs describing the following:**

1. Progress toward specific aims.

2. Feasibility of current and proposed experiments.

3. Quality of experimental data.

4. Quality of scientific thinking

5. Status of future career planning

6. Student’s strengths and weaknesses in research

7. Are you satisfied with the student’s progress? List any additional comments or concerns.

**In your opinion, is the student on track to be successful for the CMB preliminary exams? Do you predict any issues with the written portion or oral exam? Is any major remediation or intervention needed before the student should be allowed to proceed to the oral exam?**

**CMB SEMESTER REPORT – CONTINUED**

**Pre-Candidate, Fall Semester**

**PROGRAM MILESTONES AND PROFESSIONAL DEVELOPMENT**

*Please fill out the following CMB timeline for pre-candidate requirements. Is the student on track?*

**Benchmark Target Actual Date**

Present CMB seminar (CMB 850) Nov-Jan \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Reminder to attend rehearsal/seminar with your trainee and help them prepare for their talk)*

Search for GSI appointment for year 3/G2 By March \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(One teaching term required before defense; apply at least 2 semesters in advance)*

Attend [MORE Mentorship Workshop](https://rackham.umich.edu/faculty-and-staff/resources-for-directors/mentoring/) By May \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Create IDP ([Science Careers](https://myidp.sciencecareers.org/?AspxAutoDetectCookieSupport=1) or MSTP IDP) By May \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Apply for [Rackham Pre-Candidate Research Grant](https://rackham.umich.edu/funding/funding-types/rackham-graduate-student-research-grant/) By May \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student attended CMB Fall Retreat**? [ ]  Yes [ ]  No

**Student has plans to attend and present a poster at the Spring Symposium in May?**

 [ ]  Yes [ ]  No

***Reminder, these events are required annually. The dates are announced 6-12 months in advance.***

If the student did not/could not attend the retreat or symposium, or came late/left early, please list here how the student intends to make up the time missed:

*See* [*THIS LINK*](https://medicine.umich.edu/sites/default/files/downloads/March%202023%20-%20CMB%20Retreat%20and%20Symposium%20Policy%20Change_2.pdf) *for the retreat/symposium policy and ways to make up missed time. If the student is not meeting expectations of the CMB program, they are subject to* *the* [*Rackham Academic Probation policy*](https://rackham.umich.edu/academic-policies/section3/#3-5)*.*

The mentor should discuss this feedback with the student before submitting the form. Please sign below that both mentor and student have had a discussion about the information above.

**Signature of Chair** Date:

**Signature of Student** Date:

Please return this form to the CMB Office at [THIS LINK](https://docs.google.com/forms/d/e/1FAIpQLSeKnBJqgA9BhkjXhDUJqwm--5JfRoKlWY23R3BAXn5EagKb6Q/viewform?usp=sf_link) (Google Doc). Thank you!