**CMB SEMESTER REPORT**

**Pre-Candidate, Winter Semester**

*(Due: Last Week of April)*

*Mentors should fill out as many fields as possible, collect feedback from the prelim committee, and then meet with the student to go over feedback and fill in the remaining information.*

**BASIC INFO**

**Student Name: Mentor Name:**

**Student is an MSTP student**: [ ]  Yes (CMBIOL 599) [ ]  No (CMBIOL 990)

**One-Sentence Summary of Research Project:**

**GRADES**

**Grade entered in Wolverine Access** (circle): (Non-MSTP) [ ]  Satisfactory (S) [ ]  Unsatisfactory (U)

 *E.g. A, A-, B, C …* (MSTP only) Letter Grade:

**For this semester, please confirm that you entered this student’s grade into Wolverine Access:**

[ ]  Yes

[ ]  I am having some trouble and need assistance *(Note, admins cannot enter grades for mentors, but we can help troubleshoot the issue/get the Registrar’s Office to assist)*

[ ]  I have some concerns and would like to discuss with CMB leadership first (e.g. remediation, etc.)

**RESEARCH PROGRESS/EFFORT**

**Time put into the laboratory work:**

[ ]  Extensive [ ]  Adequate [ ]  Little

**Intellectual interest in the project:**

[ ]  Extensive [ ]  Adequate [ ]  Little

**Student’s capacity to grasp the appropriate concepts and follow the analytical transition between concept and experimental design:**

[ ]  Good [ ]  Average [ ]  Poor

**Please rank the student’s intellectual input into the experimental design:**

 Total passivity with 1 2 3 4 5 A very high amount of

 all input from advisor [ ]  [ ]  [ ]  [ ]  [ ]  input by the student

**CMB SEMESTER REPORT – CONTINUED**

**Pre-Candidate, Winter Semester**

**Please provide a few paragraphs describing the following:**

1. Progress toward specific aims.

2. Feasibility of current and proposed experiments.

3. Quality of experimental data.

4. Quality of scientific thinking

5. Status of future career planning

6. Student’s strengths and weaknesses in research

7. Are you satisfied with the student’s progress? List any additional comments or concerns.

**Do you recommend the student be advanced to candidacy for the Ph.D. if all other requirements are met, including academic performance and passing the Preliminary Exam? If not, why?**

**DISSERTATION COMMITTEE**

***CMB students are required to meet with their dissertation committees* every 6 months/twice a year*, starting no later than November of their 3rd/G2 year (second year in CMB).***

Has the student started forming a committee yet? If so, which committee members are in consideration? Who has agreed to serve?

*Note, students can start meeting with committees before they are formally approved by the CMB Program Committee. See Rackham’s guidelines* [*HERE*](https://rackham.umich.edu/faculty-and-staff/dissertation-committees/guidelines-for-dissertation-committee-service/) *on committee membership.*

**CMB SEMESTER REPORT – CONTINUED**

**Pre-Candidate, Winter Semester**

**PROGRAM MILESTONES AND PROFESSIONAL DEVELOPMENT**

*Please fill out the following CMB timeline for pre-candidate requirements. Is the student on track?*

**Benchmark Target Actual Date**

Search for GSI appointment for year 3/G2 By March \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attend [MORE Mentorship Workshop](https://rackham.umich.edu/faculty-and-staff/resources-for-directors/mentoring/) By May \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Create IDP ([Science Careers](https://myidp.sciencecareers.org/?AspxAutoDetectCookieSupport=1) or MSTP IDP) By May \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prelim Passed & Candidacy Approved By May \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Apply for [Rackham Pre-Candidate Research Grant](https://rackham.umich.edu/funding/funding-types/rackham-graduate-student-research-grant/) By May \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dissertation Committee Formed/Approved By July \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attend 4 CMB Dissertation Defenses By August

Defense 1: \_\_\_\_\_\_\_\_ Defense 2: \_\_\_\_\_\_\_\_ Defense 3: \_\_\_\_\_\_\_\_ Defense 4: \_\_\_\_\_\_\_\_

**Student has plans to attend and present a poster at the Spring Symposium in May?**

 [ ]  Yes [ ]  No

***Reminder, Fall retreat and Spring symposium are required annually. The dates are announced 6-12 months in advance.***

If the student did not/could not attend the retreat or symposium, or came late/left early, please list here how the student intends to make up the time missed:

*See* [*THIS LINK*](https://medicine.umich.edu/sites/default/files/downloads/March%202023%20-%20CMB%20Retreat%20and%20Symposium%20Policy%20Change_2.pdf) *for the retreat/symposium policy and ways to make up missed time. If the student is not meeting expectations of the CMB program, they are subject to the* [*Rackham Academic Probation policy*](https://rackham.umich.edu/academic-policies/section3/#3-5)*..*

Please sign below that both mentor and student have had a discussion about the information above.

**Signature of Chair** Date:

**Signature of Student** Date:

Please return this form to the CMB Office at [THIS LINK](https://docs.google.com/forms/d/e/1FAIpQLSeKnBJqgA9BhkjXhDUJqwm--5JfRoKlWY23R3BAXn5EagKb6Q/viewform?usp=sf_link) (Google Doc). Thank you!