**Macintosh HD:Users:jamesmusgrave:Desktop:MISC:Logos:CancerBio:umhsms--medical_school_cancer_biology (1):signature-marketing.eps**

SUMMARY REPORT ON LABORATORY THESIS PROGRESS

PART I: To be completed by Student and submitted to thesis committee 1 week prior to annual meeting

Student's name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

First term in Cancer Biology: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I entered through  PIBS  MSTP

Year in program  1st  2nd  3rd  4th  5th  6th

Research rotation #1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Research rotation #2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Research rotation #3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Research rotation #4 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PhD thesis mentor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thesis committee members:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Chair; **cannot be research mentor)**

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you pursuing a dual degree?  Yes What is the other program/ degree? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 No

Are you enrolled in a certificate program?  Yes What certificate program? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 No

**Research**

Dissertation research focus \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dissertation title (in progress)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Briefly describe the aims and experimental approaches of your project

Describe your major research accomplishments during the past year?

Are there any particular problems that you have encountered in your research?

What do you see as the key things for you to focus on for the next year?

Provide an updated synopsis of your mentor/mentee plan.

Are you satisfied with your research progress? If not, discuss any obstacles you have experienced and possible solutions.

Do you feel that you are “on track” towards completion of your PhD? If challenges have been encountered that may result in an extension of time to degree, please explain why.

My last dissertation committee meeting was on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Part II: To be completed and submitted (along with Part I) within 1 week of annual committee meeting. MUST BE TYPED AND SENT ELECTRONICALLY by primary Research Mentor to Program administrator ([cmdennis@umich.edu](mailto:cmdennis@umich.edu)) and Program director ([clyssiot@med.umich.edu](mailto:davidlom@umich.edu))

Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Faculty Mentor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year of matriculation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Anticipated date of graduation: \_\_\_\_\_

This report covers the period from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Place an “X” in the box that best describes the student’s overall performance. Performance details should be elaborated on the next page and discussed with the student.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Master (performing at level of post-doc) | Advanced (expected level for a senior PhD candidate) | Learner (appropriate stage for early candidate) | Novice | Unable to comment |
| Productivity |  |  |  |  |  |
| Effort |  |  |  |  |  |
| Technical ability in contributions to project |  |  |  |  |  |
| Contributions to opening and maintaining communication |  |  |  |  |  |
| Intellectual contribution to the project |  |  |  |  |  |
| Reads and comprehends the literature |  |  |  |  |  |
| Makes connections between published work and his/her project |  |  |  |  |  |
| Contributions to discussion of work by other colleagues |  |  |  |  |  |
| Knowledge of project |  |  |  |  |  |
| Personal initiative |  |  |  |  |  |
|  | Master (performing at level of post-doc) | Advanced (expected level for a senior PhD candidate) | Learner (appropriate stage for early candidate) | Novice | Unable to comment |
| Creativity |  |  |  |  |  |
| Presentation skills: Written |  |  |  |  |  |
| Presentation skills: Oral |  |  |  |  |  |
| Progress towards long term career goals |  |  |  |  |  |

**Summary comments of thesis committee:**  
Please be sure to address the two following points in your comments:

1) Is there a clear plan to generate a manuscript from the presented work (i.e. is it in a state suitable for publication already and, if not, is there a clear plan to get it there)? This is especially important for students in 3rd year and beyond since a 1st author publication is a requirement for graduation.

2) Is the student’s research in a stage where they should begin writing the thesis? This should be a focus of the committee at the meeting which occurs 8-12 months before the date by which the student hopes to defend.

This report was discussed with the student on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mentor Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thesis committee members’ signatures:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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